



**BENUE STATE UNIVERSITY, MAKURDI**  
(Donor Funded Tenders Board)

Minute No		Line No
	<b>MINUTES OF THE 3RD MEETING OF THE DONOR FUNDED</b>	1
	<b>TENDERS BOARD HELD ON TUESDAY, MAY 7 2019 IN THE</b>	2
	<b>SENATE CHAMBER</b>	3
1.0	<b>ATTENDANCE</b>	4
	(i) Prof. Msugh Moses Kembe - Chairman	5
	(ii) Prof. Godwin Ior Achinge - Member	6
	(iii) Prof. Edward Agbo Omudu - Member	7
	(iv) Prof. Simeon Adelani Adebisi	8
	(v) (Rep. by Prof. Godwin Terver Jombo) - Member	9
	(vi) Mrs. Catherine Terlumun Bur - Member	10
	(vii) Mr. Orinya Agbo Onazi - Member	11
	(viii) Prof. John Agada - Member	12
	(ix) Prof. Toryina Ayati Varvar - Member	13
	(x) Prof. Daniel Kparevfa Adedzwa - Member	14
	(xi) Prof. Johnathan Ali Ogwuche - Member	15
	(xii) Dr. Stephen Gbaoron Yiase - Member	16
	(xiii) Dr. Philip Terhemmen Abachi - Member	17
	(xiv) Engr. Tyungu Aki - Secretary	18
	(xv) Engr. Terhemba Agber - In Attendance	19
	(xvi) Mr. Celestine Tamenbee Saawuan - In Attendance	20

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	(xvii) Kaseamo Andrew Adejir, Esq. - In Attendance	1
	(xviii) Terwase Akaazua - In Attendance	2
	(xix) Simon Orkuma Katseen - In Attendance	3
2.0	<b>COMMENCEMENT</b>	4
2.1	At the request of the Chairman, Professor Toryina Ayati Varvar said the opening prayer at 12:25pm for the proceedings of the 3 <sup>rd</sup> meeting of the Donor Funded Tenders Board to commence.	5 6 7
3.0	<b>ADOPTION OF AGENDA</b>	8
3.1	The agenda for the meeting was adopted on a motion by Professor Godwin Ior Achinge and seconded by Professor John Agada as follows:	9 10
	1. Opening Prayer	11
	2. Adoption of Agenda	12
	3. Chairman's Opening Remarks	13
	4. Minutes of the 2nd Meeting of the Donor Funded Tenders Board	14 15
	5. Matters Arising from Minutes of the 2nd Meeting of the Donor Funded Tenders Board	16 17
	6.i Consideration of Lot 1: Report on Analysis of Prequalification/Financial Tender for the Procurement and Installation of Furnishing for the Economics Department.	18 19 20
	- BSU/DFTB/3/03	21
	ii. Consideration of Lot 2: Report on Analysis of Pre-qualification/Financial Tender for the Procurement and Installation of Furnishing for the Postgraduate School Annex	22 23 24
	- BSU/DFTB/3/04	25

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	iii. Consideration of Lot 3: Report on Analysis of Pre-qualification/Financial Tender for the Rehabilitation and Equipping of Weather Station	1
	- BSU/DFTB/3/05	2
		3
		4
	iv. Consideration of Lot 4: Report on Analysis of Pre-qualification/Financial Tender for the Procurement, Installation and Commissioning of Selected Laboratory Equipment.	5
	- BSU/DFTB/3/06	6
		7
		8
	v. Consideration of Lot 5: Report on Analysis of Pre-qualification/Financial Tender for the Hands-on Training and Maintenance of Selected Laboratory Equipment	9
	- BSU/DFTB/3/07	10
		11
		12
	vi. Consideration of Lot 6: Report on Analysis of Pre-qualification/Financial Tender for the Procurement and Installation of Furnishing CEFTER Center	13
	- BSU/DFTB/3/08	14
		15
		16
	vii. Consideration of Lot 7: Report on Analysis of Pre-qualification/Financial Tender for the Construction of Coffee Bar et al	17
	- BSU/DFTB/3/09	18
		19
	viii. Consideration of Lot 8: Report on Analysis of Pre-qualification/Financial Tender for the Landscaping of CEFTER Center	20
	- BSU/DFTB/3/10	21
		22
	ix. Consideration of RE: Proposed Renovation and Remodeling of BSU Guest House to Postgraduate Hostel:	23
	Re-measurement of Works at the Site.	24
		25

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	- BSU/DFTB/3/11	1
	6. Any Other Business	2
	8. Adjournment/Closing Prayer.	3
4.0	<b>CHAIRMAN'S OPENING REMARKS</b>	4
4.1	The Chairman welcomed members and expressed satisfaction with the outcome of the first two meetings of the Donor Funded Tenders Board as evidenced in the award of contracts and progress of work on the sites. He informed members that the Board had the mandate to inspect on-going projects from time to time. The Chairman encouraged members to remain committed and diligent to the Board's assignments in particular and schedules of duties in their respective offices in general. He equally stated that matters brought before the Board would be treated with all seriousness and dispatch. The Chairman, however, wondered why allowances for the first two meetings of the Board had not been paid to members and asked the Acting Bursar to prepare the payments for his signature, including that of the third meeting. He explained that membership of the Board was not static but would keep changing depending on the kind of procurement or job and the User Departments involved.	5 6 7 8 9 10 11 12 13 14 15 16 17 18 19
5.0	<b>MINUTES OF THE 2ND MEETING OF THE DONOR FUNDED TENDERS BOARD</b>	20 21
5.1	The minutes of the 2nd meeting were adopted on a motion by Professor John Agada and seconded by Professor Godwin Ior Achinge subject to the following correction: Page 6, minute 9.1, line 5 "Profssor" should read "Professor"	22 23 24 25

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6.0	<b>MATTERS ARISING FROM MINUTES OF THE INAUGURAL MEETING OF THE DONOR FUNDED TENDERS BOARD</b>	1 2
6.1	<b><u>Page 3, Minute 6.1: Consideration of Lot 1: TETFund Rehabilitation of Lecture Theatre (ETF 2007).</u></b>	3 4
6.1.1	The Secretary to the Board reported that the first tranche of funds from TETFund was still being awaited. He, however, expressed hope that the money would be released to the University by the end of the week.	5 6 7
6.1.2	The meeting noted the above information. A member enquired as to whether or not it would be safe to open and operate account(s) directly with the Central Bank of Nigeria (CBN), considering the recent garnishing of some of the University's bank accounts by a court of Law.	8 9 10 11
6.1.3	It was explained that operating account(s) directly with the CBN would not make any difference should such situation arise.	12 13
6.2	<b><u>Page 3, Minute 6.2: Provision for the inclusion of a Projector in Lecture Theatre (ETF 2007).</u></b>	14 15
6.2.1	The The Desk Officer, TETFund reported that the Projector would be procured and installed from the Contingency funds.	16 17
6.2.2	The meeting noted the above information.	18
6.3	<b><u>Page 3, Minute 6.3: Consideration of Lot 2: Construction of Fence round the CEFTER Centre and Hostel</u></b>	19 20
6.3.1	It was reported that work was at 65% completion; with decking of the gate house and plaster work on-going.	21 22
6.3.2	The meeting noted the above information with satisfaction and encouraged the Contractor to keep on with the pace of work. Meanwhile, the Chairman informed that the Board would embark on inspection of these projects at	23 24 25

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	the next meeting.	1
7.0	<b>CONSIDERATION OF RESPONSE FROM THE BUREAU OF</b>	2
	<b>PUBLIC PROCUREMENT (BPP) ON LOT 1: REPORT OF</b>	3
	<b>PREQUALIFICATION/FINANCIAL TENDER FOR THE</b>	4
	<b>CONSTRUCTION OF FACULTY OF EDUCATION BUILDING</b>	5
7.1	The Secretary reported that the Donor Funded Tenders Board at the last	6
	meeting held on April 24, 2019 approved the recommendation of	7
	TETFund on the matter and approved the award of the contract to <b>Messrs</b>	8
	<b>Capital Technical Services</b> in the sum of two hundred and forty-three	9
	million, seven hundred and sixty-three thousand, six hundred and fifteen	10
	naira, twenty kobo for a contract duration of forty-eight (48) weeks.	11
7.2	The Secretary further reported that a request for first tranche of funds had	12
	been forwarded to TETFund and the Coordinator of Procurement had done	13
	a follow up visit on the matter. The project may possibly commence in	14
	June, 2019.	15
8.0	<b>CONSIDERATION OF REPORTS ON ANALYSIS OF PRE-</b>	16
	<b>QUALIFICATION/TENDER FOR LOTS 1-8</b>	17
8.1	The Secretary presented the reports on analysis of pre-qualification/ tender	18
	for Lots 1-8 and Request for the Sum of N20,750,992.50 to pay for	19
	Variations on the Renovation and Remodeling of BSU Guest House to	20
	Hostel for CEFTER.	21
8.2	The Donor Funded Tenders Board considered the reports and approved as	22
	follows:	23
8.3	<b>Lot 1: Analysis of Prequalification/Tender for the Procurement and</b>	24
	<b>Installation of Furnishing for the Department of Economics.</b>	25

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	Apever & Mbaalu Ltd for the Procurement and Installation of Furnishing for the Department of Economics at the total cost of fifty-one million, eight hundred and eight thousand, fifty naira only (N51,808,050.00) for a duration of eight (8) weeks;	1 2 3 4
8.4	<b>Lot 2: Analysis of Pre-qualification/Tender for the Procurement and Installation of Furnishing for the Postgraduate School Annex</b>	5 6
	Goldmark Concepts Ltd for the Procurement and Installation of Furnishing for the Postgraduate School Annex at the total cost of thirty-three million, one hundred and fifty thousand, seven hundred and five naira only (N33,150,705.00) for a duration of six (6) week	7 8 9 10
8.5	<b>Lot 3: Analysis of Pre-qualification/Tender for the Rehabilitation and Equipping of Weather Station</b>	11 12
	Goldmark Concepts Ltd for the Rehabilitation and Equipping of Weather Station at the total cost of thirty-four million, two hundred and fifty thousand naira only (N34, 250,000.00) for a duration of six (6) weeks;	13 14 15
8.6	<b>Lot 4: Analysis of Pre-qualification/Tender for the Procurement, Installation and Commissioning of Selected Laboratory Equipment.</b>	16 17
	Goldmark Concepts Ltd for the Procurement, Installation and Commissioning of Selected Laboratory Equipment at the total cost of sixty-three million, seven hundred and three thousand, five hundred naira, only (N63,703,500.00) for a duration of six (6) weeks;	18 19 20 21
8.7	<b>Lot 5: Analysis of Pre-qualification/Tender for the Hands-on Training and Maintenance of Selected Laboratory Equipment</b>	22 23
	Emchoney Global Ltd for the Hands-on Training and Maintenance of Selected Laboratory Equipment at the total cost of eleven million, four	24 25

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	hundred and ninety-one thousand, three hundred and five naira only	1
	(N11,491,305,00) for a duration of eight (8) weeks;	2
8.8	<b>Lot 6: Analysis of Pre-qualification/Tender for the Procurement and Installation of Furnishing of CEFTER Center</b>	3
	Emchoney Global Ltd for the Procurement and Installation of Furnishing	4
	of CEFTER Center at the total cost of sixty-nine million, forty-five	5
	thousand, three hundred and one naira, fifty kobo only (N69,045,301.50)	6
	for a duration of eight (8) weeks;	7
	<b>Lot 7: Analysis of Pre-qualification/Tender for the Construction of Coffee Bar et al</b>	8
8.9	The 3 <sup>rd</sup> meeting of the Donor Funded Tenders Board considered the	9
	recommendation of the Tender Opening and Screening Committee for	10
	the award of contract to <b>Dzaveson Consultants Ltd</b> for the <b>Construction</b>	11
	<b>of Coffee Bar et al</b> at the total cost of <b>twenty-eight million, eight</b>	12
	<b>hundred and one thousand, five hundred naira only (N28,801,500.00)</b>	13
	for a duration of eight (8) weeks <b>but</b> was informed of the desire of	14
	CEFTER to cancel the procurement.	15
	Consequently, the Donor Funded Tenders Board stepped down the	16
	procurement for reconsideration.	17
	<b>Lot 8: Analysis of Pre-qualification/Tender for the Landscaping of</b>	18
8.10	<b>CEFTER Center</b>	19
	Solap Shelter Ltd for the Landscaping of CEFTER Center at the total cost	20
	of forty-eight million, five hundred and eleven thousand, one hundred and	21
	two naira, fifty kobo only (N48,511,102.50) for a duration of eight (8)	22
	weeks; and	23
		24
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8.11	<b>Consideration of RE: Proposed Renovation and Remodeling of BSU</b>	1
	<b>Guest House to Postgraduate Hostel: Re-measurement of Works at</b>	2
	<b>the Site.</b>	3
	This is a Variation request from the Consultant, E.F. Projects Ltd on behalf	4
	of CEFTER the completion of the above project being executed by Messrs	5
	Joish75 Consult Nig. Ltd to the tune of twenty million, seven hundred and	6
	fifty thousand, nine hundred and ninety-two naira, fifty kobo only	7
	(N20,750,992.50)	8
	The Donor Funded Tenders Board considered the request and approved	9
	but observed that the initial assessment of the building was not critically	10
	done. Such situation must be avoided subsequently.	11
9.0	<b>COMMENTS AND GENERAL OBSERVATIONS</b>	12
9.1	The Dean, Faculty of Social Sciences observed that there were no	13
	provisions of the purchase and installation of television sets in staff's	14
	offices in the attached bill of quantities for the Procurement and	15
	Installation of Furnishing for the Department of Economics.	16
9.2	It was explained that the University Governing Council's Policy on the	17
	provision of television sets for staff in the University restricts it to	18
	common rooms only.	19
9.3	The Dean of Postgraduate school observed that some offices at the	20
	Postgraduate School Annex had been allocated to users who are not staff	21
	of the Postgraduate School especially considering the fact that some staff	22
	of the Unit were not having offices.	23
9.4	It was explained that t was the Space Allocation Committee that did the	24
	allocations. The Vice-Chancellor, however, promised to liaise with to the	25

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	Committee to see to it that, in such circumstances, offices are allocated to staff directly affected before considering others.	1 2
9.5	The Dean, Faculty of Environmental Sciences observed that the Department of Geography had some water equipment that had not been put to use since they were purchased many years ago but the planned hands-on training and maintenance of selected Laboratory equipment did not include them.	3 4 5 6 7
9.6	The meeting was informed that the training would come in phases with Faculty of Science coming first.	8 9
9.7	In a similar vein, it was observed that there was shortage of lecture halls at the College of Health Sciences and that the College had been excluded in the provision of Laboratory equipment. It was explained that the College of Health Sciences had the autonomy for the procurement and installation of Laboratory equipment and related matters.	10 11 12 13 14
9.8	The Board noted with concern that the recent Report on the Analysis of Pre-qualification/Tender for various procurements which had just been considered indicated that in most cases, mostly the companies that bided did not have the mandatory requirements. It was further observed that the fee of ten thousand naira only (N10,000.00) per Lot was too meager and may be responsible for the situation described above.	15 16 17 18 19 20
9.9	It was explained that the amount of ten thousand naira only (N10,000.00) was a fixed amount by the Bureau of Public Procurement which also allows for one Contractor to win a maximum of three (30) contracts in the same organization at a time.	21 22 23 24
10.0	<b>ANY OTHER BUSINESS</b>	25

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10.1	There were no other matters for deliberation.	1
11.0	<b>ADJOURNMENT</b>	2
11.1	In the absence of any other business, the meeting adjourned on a motion by Mr. Orinya Agbo Onazi and seconded by Professor Godwin Terver Jombo.	3 4 5
11.2	Mrs. Catherine Terlumun Bur said the closing prayer at 1:52pm.	6 7 8
	<b>Professor Msugh Moses Kembe</b>	9
	<i>Chairman</i>	10
	<b>Engr. Tyungu Aki</b>	11
	<i>Secretary</i>	12 13 14 15 16 17 18 19 20 21 22 23 24 25